



Date:

**Request Letter for Transfer of Account to Other Branch**

To,  
The Branch Manager  
Central Bank of India  
..... Branch

**TRANSFER OF SB/ CA/ RD/ STDR/ PPF/ SCSS ACCOUNT**

**Dear Sir/madam,**

With due respect I/ we humbly state that I/ we am/ are maintaining following SB/ CA/ RD/ STDR/ PPF/ SCSS accounts with your branch.

SR. NO.	TYPE OF ACCOUNT	ACCOUNT NUMBER	FAVOURING
1			
2			
3			

I/ we request you to kindly arrange to transfer the said accounts to your \_\_\_\_\_  
\_\_\_\_\_branch (code : \_\_\_\_\_) and oblige.

Thanking you in

anticipation, Yours

faithfully,

( \_\_\_\_\_ ) ( \_\_\_\_\_ ) Date : Mobile No. : .....  
Address : \_\_\_\_\_

**For Office Use**

Signature Verified and  
Transfer of accounts allowed

Home Branch changed to \_\_\_\_\_

**Authorised Bank Official  
Official**

**SWO / SA / SSA/ Other**